# NORTH DALLAS SHARED MINISTRIES, INC.

# FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

DECEMBER 31, 2018

# NORTH DALLAS SHARED MINISTRIES, INC.

# DECEMBER 31, 2018

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#### **Independent Auditor's Report**

To the Board of Directors North Dallas Shared Ministries, Inc.

We have audited the accompanying financial statements of North Dallas Shared Ministries, Inc. (a nonprofit organization) ("NDSM"), which comprise the statement of financial position as of December 31, 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

# Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of NDSM as of December 31, 2018, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principle generally accepted in the United States of America.

Dallas, Texas May 10, 2019

Lore X. Onta P.C.

# North Dallas Shared Ministries, Inc. STATEMENT OF FINANCIAL POSITION December 31, 2018

# ASSETS

CURRENT ASSETS	
Cash and cash equivalents	\$ 281,501
Cash and cash equivalents - with donor restrictions	3,000
Investments	5,319,135
Pledges receivable - with donor restrictions	115,500
Usage fee receivable	94,375
Other receivables	39,273
Inventories	135,846
Prepaid expenses	 4,960
Total current assets	 5,993,590
PLEDGES RECEIVABLE - WITH DONOR RESTRICTIONS - NET	240,890
PROPERTY, PLANT AND EQUIPMENT - NET	 1,349,609
TOTAL ASSETS	\$ 7,584,089
LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	
Accounts payable and accrued expenses	\$ 16,150
Total current liabilities	 16,150
NET ASSETS	
Without donor restrictions	7,208,549
With donor restrictions	359,390
Total net assets	7,567,939
TOTAL LIABILITIES AND NET ASSETS	\$ 7,584,089

# North Dallas Shared Ministries, Inc. STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS For the Year Ended December 31, 2018

	thout Donor testrictions	Vith Donor Lestrictions	 Total
SUPPORT AND REVENUES			
Contributions and grants	\$ 1,148,117	\$ 69,971	\$ 1,218,088
In-kind goods and services	4,074,221	-	4,074,221
Investment income (loss)	(154,270)	-	(154,270)
Usage fee income	109,031	-	109,031
Clothing sale	5,483	-	5,483
Other Income	1,124	-	1,124
Released from restrictions	 645,814	 (645,814)	<u>-</u>
Total support and revenues	 5,829,520	(575,843)	 5,253,677
EXPENSES			
Program services			
Medical clinic	2,530,425	-	2,530,425
Food distribution	1,927,738	-	1,927,738
Financial aid	575,352	-	575,352
Clothes closet	322,497	-	322,497
School uniforms and educational supplies	72,020	-	72,020
English as a second language	18,016	-	18,016
Supporting services			
Management and general	169,196	-	169,196
Fundraising	5,112	 	 5,112
Total expenses	 5,620,356	 	 5,620,356
CHANGES IN NET ASSETS	209,164	(575,843)	(366,679)
NET ASSETS, at beginning of year	 6,999,385	 935,233	 7,934,618
NET ASSETS, at end of year	\$ 7,208,549	\$ 359,390	\$ 7,567,939

# North Dallas Shared Ministries, Inc. STATEMENT OF CASH FLOWS For the Year Ended December 31, 2018

Change in net assets         (366,679)           Adjustments to reconcile change in net assets to net cash provided by operating activities:         89,757           Change in discount on pledges receivable         4,471           Net realized and unrealized losses         270,672           Donated Stock         (62,865)           Loss on disposal of property, plant and equipment         83,283           Change in operating assets and liabilities, net         663           Usage fee receivable         (94,375)           Pledges receivable         535,096           Inventories         (135,846)           Accounts payable and accrued expenses         (44,214)           Net cash provided by operating activities         279,963           Cash flows from investing activities         (266,014)           Purchase of investments         (166,235)           Proceeds from investments         62,865           Net cash used in investing activities         (323,752)           DECREASE IN CASH AND CASH EQUIVALENTS         (43,789)           CASH AND CASH EQUIVALENTS, at beginning of year         325,290           CASH AND CASH EQUIVALENTS, at end of year         \$281,501	Cash flows from operating activities	
Depreciation         89,757           Change in discount on pledges receivable         4,471           Net realized and unrealized losses         270,672           Donated Stock         (62,865)           Loss on disposal of property, plant and equipment         83,283           Change in operating assets and liabilities, net         663           Accounts receivable         (94,375)           Pledges receivable         535,096           Inventories         (135,846)           Accounts payable and accrued expenses         (44,214)           Net cash provided by operating activities         279,963           Cash flows from investing activities         (266,014)           Purchase of investments         (166,235)           Proceeds from investments         62,865           Net change in cash and cash equivalents with donor restriction         45,632           Net cash used in investing activities         (323,752)           DECREASE IN CASH AND CASH EQUIVALENTS         (43,789)           CASH AND CASH EQUIVALENTS, at beginning of year         325,290	Change in net assets	(366,679)
Change in discount on pledges receivable         4,471           Net realized and unrealized losses         270,672           Donated Stock         (62,865)           Loss on disposal of property, plant and equipment         83,283           Change in operating assets and liabilities, net         663           Accounts receivable         (94,375)           Pledges receivable         535,096           Inventories         (135,846)           Accounts payable and accrued expenses         (44,214)           Net eash provided by operating activities         279,963           Cash flows from investing activities         (266,014)           Purchase of investments         (166,235)           Proceeds from investments         (268,55)           Net change in cash and cash equivalents with donor restriction         45,632           Net cash used in investing activities         (323,752)           DECREASE IN CASH AND CASH EQUIVALENTS         (43,789)           CASH AND CASH EQUIVALENTS, at beginning of year         325,290	Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Net realized and unrealized losses         270,672           Donated Stock         (62,865)           Loss on disposal of property, plant and equipment         83,283           Change in operating assets and liabilities, net         663           Accounts receivable         663           Usage fee receivable         (94,375)           Pledges receivable         535,096           Inventories         (135,846)           Accounts payable and accrued expenses         (44,214)           Net cash provided by operating activities         279,963           Cash flows from investing activities         279,963           Cash flows from investing activities         (266,014)           Purchase of investments         (166,235)           Proceeds from investments         62,865           Net change in cash and cash equivalents with donor restriction         45,632           Net cash used in investing activities         (323,752)           DECREASE IN CASH AND CASH EQUIVALENTS         (43,789)           CASH AND CASH EQUIVALENTS, at beginning of year         325,290	Depreciation	89,757
Donated Stock         (62,865)           Loss on disposal of property, plant and equipment         83,283           Change in operating assets and liabilities, net         663           Accounts receivable         (94,375)           Pledges receivable         535,096           Inventories         (135,846)           Accounts payable and accrued expenses         (44,214)           Net cash provided by operating activities         279,963           Cash flows from investing activities         (266,014)           Purchase of investments         (166,235)           Proceeds from investments         62,865           Net change in cash and cash equivalents with donor restriction         45,632           Net cash used in investing activities         (323,752)           DECREASE IN CASH AND CASH EQUIVALENTS         (43,789)           CASH AND CASH EQUIVALENTS, at beginning of year         325,290	Change in discount on pledges receivable	4,471
Loss on disposal of property, plant and equipment Change in operating assets and liabilities, net  Accounts receivable Accounts receivable Usage fee receivable Usage fee receivable Sisteman Pledges receivable Inventories I	Net realized and unrealized losses	270,672
Change in operating assets and liabilities, net  Accounts receivable 663  Usage fee receivable (94,375) Pledges receivable 535,096 Inventories (135,846) Accounts payable and accrued expenses (44,214) Net cash provided by operating activities 279,963  Cash flows from investing activities Acquisition of property, plant and equipment (266,014) Purchase of investments (166,235) Proceeds from investments (26,865) Net change in cash and cash equivalents with donor restriction 45,632 Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Donated Stock	(62,865)
Accounts receivable 663 Usage fee receivable (94,375) Pledges receivable 535,096 Inventories (135,846) Accounts payable and accrued expenses (44,214) Net cash provided by operating activities 279,963  Cash flows from investing activities Acquisition of property, plant and equipment (266,014) Purchase of investments (166,235) Proceeds from investments (26,865) Net change in cash and cash equivalents with donor restriction 45,632 Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Loss on disposal of property, plant and equipment	83,283
Usage fee receivable (94,375) Pledges receivable 535,096 Inventories (135,846) Accounts payable and accrued expenses (44,214) Net cash provided by operating activities 279,963  Cash flows from investing activities Acquisition of property, plant and equipment (266,014) Purchase of investments (166,235) Proceeds from investments (266,865) Net change in cash and cash equivalents with donor restriction 45,632 Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Change in operating assets and liabilities, net	
Pledges receivable 535,096 Inventories (135,846) Accounts payable and accrued expenses (44,214) Net cash provided by operating activities 279,963  Cash flows from investing activities Acquisition of property, plant and equipment (266,014) Purchase of investments (166,235) Proceeds from investments 62,865 Net change in cash and cash equivalents with donor restriction 45,632 Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Accounts receivable	663
Inventories (135,846) Accounts payable and accrued expenses (44,214) Net cash provided by operating activities 279,963  Cash flows from investing activities Acquisition of property, plant and equipment (266,014) Purchase of investments (166,235) Proceeds from investments 62,865 Net change in cash and cash equivalents with donor restriction 45,632 Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Usage fee receivable	(94,375)
Accounts payable and accrued expenses Net cash provided by operating activities  Cash flows from investing activities Acquisition of property, plant and equipment Purchase of investments Proceeds from investments October 1 (166,235) Proceeds from investments Net change in cash and cash equivalents with donor restriction Net cash used in investing activities  DECREASE IN CASH AND CASH EQUIVALENTS  CASH AND CASH EQUIVALENTS, at beginning of year  325,290	Pledges receivable	535,096
Net cash provided by operating activities  Cash flows from investing activities  Acquisition of property, plant and equipment (266,014) Purchase of investments (166,235) Proceeds from investments 62,865 Net change in cash and cash equivalents with donor restriction 45,632 Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Inventories	(135,846)
Cash flows from investing activities  Acquisition of property, plant and equipment (266,014)  Purchase of investments (166,235)  Proceeds from investments 62,865  Net change in cash and cash equivalents with donor restriction 45,632  Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Accounts payable and accrued expenses	(44,214)
Acquisition of property, plant and equipment (266,014) Purchase of investments (166,235) Proceeds from investments 62,865 Net change in cash and cash equivalents with donor restriction 45,632 Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Net cash provided by operating activities	279,963
Purchase of investments (166,235) Proceeds from investments 62,865 Net change in cash and cash equivalents with donor restriction 45,632 Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Cash flows from investing activities	
Proceeds from investments  Net change in cash and cash equivalents with donor restriction  Net cash used in investing activities  DECREASE IN CASH AND CASH EQUIVALENTS  CASH AND CASH EQUIVALENTS, at beginning of year  225,290	Acquisition of property, plant and equipment	(266,014)
Net change in cash and cash equivalents with donor restriction Net cash used in investing activities  DECREASE IN CASH AND CASH EQUIVALENTS  (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year  325,290	Purchase of investments	(166,235)
Net cash used in investing activities (323,752)  DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Proceeds from investments	62,865
DECREASE IN CASH AND CASH EQUIVALENTS (43,789)  CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Net change in cash and cash equivalents with donor restriction	45,632
CASH AND CASH EQUIVALENTS, at beginning of year 325,290	Net cash used in investing activities	(323,752)
	DECREASE IN CASH AND CASH EQUIVALENTS	(43,789)
CASH AND CASH EQUIVALENTS, at end of year \$\text{281,501}\$	CASH AND CASH EQUIVALENTS, at beginning of year	325,290
	CASH AND CASH EQUIVALENTS, at end of year	\$ 281,501
Supplemental disclosures of cash flow information Non-cash transactions	**	
Donated stock \$ 62,865	Donated stock	\$ 62,865

# North Dallas Shared Ministries, Inc. STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2018

			Program Se	ervices				Supporting	Services		
	 Medical Clinic	Food Distribution	Financial Aid	Clothes Closet	School Uniforms and Educational	English as a	Total Program	Management and General	Fundraising	Total Supporting Services	Total
	 Clinic	Distribution	Ald	Closet	Supplies	Second Language	Services	and General	Fundraising	Services	1 ota1
Clinic services	\$ 2,261,060 \$	- S	- \$	-	\$ -	\$ -	\$ 2,261,060	\$ - 5	- \$	- \$	2,261,060
Food distribution	-	1,783,410	-	-	-	-	1,783,410	-	-	-	1,783,410
Rent assistance	-	-	296,099	-	-	-	296,099	-	-	-	296,099
Clothes expense	-	-	-	258,146	21,415	-	279,561	-	-	-	279,561
Salaries and benefits	114,596	63,907	73,563	20,000	4,069	-	276,135	56,781	2,713	59,494	335,629
Office supplies	91,457	-	91,456	-	-	-	182,913	3,732	-	3,732	186,645
Depreciation expense	18,849	31,415	17,951	20,644	-	-	88,859	898	-	898	89,757
Loss on disposal of assets	-	-	-	-	-	-	-	83,283	-	83,283	83,283
Utilities assistance	-	-	71,661	-	-	-	71,661	-	-	-	71,661
Occupancy expense	14,962	24,936	14,249	16,387	-	-	70,534	712	-	712	71,246
School supplies	-	-	-	-	45,104	-	45,104	-	-	-	45,104
English second language classes	-	-	-	-	-	18,016	18,016	-	-	-	18,016
Telephone	806	9,675	3,225	806	806	-	15,318	645	161	806	16,124
Professional fees	-	-	-	-	-	-	-	15,765	-	15,765	15,765
Insurance	20,203	2,253	1,287	1,480	-	-	25,223	5,001	-	5,001	30,224
Repairs and maintenance	2,428	4,046	2,312	2,659	-	-	11,445	115	-	115	11,560
Printing	1,382	2,764	921	1,658	461	-	7,186	184	1,843	2,027	9,213
Computer expense	552	3,589	1,656	552	-	-	6,349	553	-	553	6,902
Miscellaneous expense	3,965	-	-	-	-	-	3,965	1,115	-	1,115	5,080
Vehicle expense	86	855	676	86	86	-	1,789	255	-	255	2,044
Postage	 79	888	296	79	79		1,421	157	395	552	1,973
	\$ 2,530,425 \$	1,927,738	575,352	322,497	\$ 72,020	\$ 18,016	\$ 5,446,048	\$ 169,196	5,112 \$	174,308 \$	5,620,356

#### 1. CHANGE IN ACCOUNTING PRINCIPLE

Effective January 1, 2018, North Dallas Shared Ministries, Inc. ("NDSM") adopted Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities. The ASU amends the current reporting model for nonprofit organizations and enhances their required disclosures. The major changes include: (a) requiring the presentation of only two classes of net assets now entitled "net assets without donor restrictions" and "net assets with donor restrictions", (b) modifying the presentation of underwater endowment funds and related disclosures, (c) requiring the use of the placed in service approach to recognize the expirations of restrictions on gifts used to acquire or construct long-lived assets absent explicit donor stipulations otherwise, (d) requiring that all nonprofits present an analysis of expenses by function and nature in either the statement of activities, a separate statement, or in the notes and disclose a summary of the allocation methods used to allocate costs, (e) requiring the disclosure of quantitative and qualitative information regarding liquidity and availability of resources, (f) presenting investment return net of external and direct expenses, and (g) modifying other financial statement reporting requirements and disclosures intended to increase the usefulness of nonprofit financial statements.

Implementation of ASU 2016-14 did not require reclassification or restatement of any opening balances related to the period presented. NDSM's net assets previously reported as temporarily restricted and permanently restricted are now reported as net assets with donor restrictions. Likewise, NDSM's net assets previously reported as unrestricted are now reported as net assets without donor restrictions.

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Business

NDSM is a Dallas based non-profit organization, incorporated in 1983, with the purpose of providing charitable assistance to persons in need. NDSM has four main goals to help low income people assume as much responsibility for their lives as they are able: (1) provide appropriate emergency assistance, (2) help give them access to health and community programs designed to help them achieve long-term stability, (3) promote their wellness and financial independence, and (4) develop resource materials that can lead to additional services and support. NDSM provides many layers of support through their various programs including food distribution, financial assistance, clothing distribution, providing school uniforms and school supplies for children, medical and dental services, tax preparation services, English as second language classes, and counseling support. NDSM's programs are as follows:

Medical clinic – Medical and dental clinics serve uninsured low-income adults and children residing in NDSM's zip code area. The medical clinic provides preventive, primary and ongoing medical care for chronic conditions including medications and laboratory tests and immunizations. Dental care includes extractions, restorations, root canals, dentures, and hygiene. All services are offered at no cost to patients.

Food distribution – NDSM has two major food distribution programs: 1) Persons residing within NDSM service area and the homeless apply through the Emergency Aid Center and may receive food and hygiene items up to eight times in a 12 month period. Items are valued at \$125 for a one person household and approximately \$50 for each additional person; 2) Friday Food Basket is a supplemental food assistance program for low-income seniors 60 years and older and for approved permanently disabled persons. There are no zip code or number of visits restrictions. Value of food varies weekly; average is \$50.

Financial aid – Households residing within NDSM's service area may receive rent or utility assistance once in a 12-month period provided there is verifiable income generally sufficient to meet expenses. There is no upper or lower amount of assistance and assistance must bring amount owed to zero.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# Nature of Business (Continued)

Clothes closet – Persons may receive clothing up to three times in a 12-month period. Vouchers are issued by an Emergency Aid Center Interviewer. Clothing is valued at \$60 per person.

School uniforms and educational supplies – NDSM provides two uniform shirts, one pair of pants and one pair of shorts and all Dallas ISD required school supplies to between 2,200-2,600 students annually. Families apply throughout the summer, are issued vouchers, return the week before school begins to pick-up uniforms and the first day of school to pick up school supplies.

English as a second language – NDSM offers Tuesday and Thursday evenings on a non-enrollment basis and four-mornings a week at an off-site location on a semester enrollment basis.

NDSM's primary revenue sources are contributions and grants from individuals, corporations, foundations, and churches; as well as, a significant amount of support through donated goods and services.

#### **Basis of Accounting**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

<u>Net Assets Without Donor Restrictions</u> – Net assets available for use in general operations and not subject to donor restrictions.

<u>Net Assets With Donor Restrictions</u> – Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. There were no perpetual in nature restricted net assets for the year ended December 31, 2018.

#### Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand and all highly liquid investments purchased with an initial maturity of three months or less. The FDIC deposit insurance insures deposits, money market accounts and certificates of deposit up to \$250,000 per depositor, per insured bank for each ownership category. NDSM maintains cash balances in accounts located in Dallas, Texas, which at times may exceed federally insured limits. There were no uninsured balances at December 31, 2018.

#### Other Receivable

NDSM has an agreement with the Dallas County Welfare Department ("DCW"), to make rent payments on behalf of DCW's welfare recipients. Due to the high volume of requests, DCW is unable to process rent assistance checks on a timely basis. Therefore, NDSM processes DCW's check requests based solely on the information DCW provides, and is subsequently reimbursed by DCW. Checks written on behalf of DCW are put into the other receivable account, and when DCW reimburses NDSM for these rent payments, the receivable is reduced.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

# Pledges Receivable

Pledges receivable consist of unconditional promises to give from various donors. Management believes that all amounts will be received when due and that no allowance for uncollectible receivables is necessary. See Note 4.

# Investments

NDSM carries investments in marketable securities with readily determinable fair values at their fair value in the accompanying statement of financial position. Fair values are based on quoted market prices. For the year ended December 31, 2018, NDSM's portfolio includes equities. Income earned from investments, including unrealized gains and losses, is recorded in net assets without donor restrictions. See Note 5.

Investment securities are exposed to various risks, such as interest rate, overall market volatility and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities could occur in the near term and that such changes could affect NDSM's account balances and the amounts reported in the statement of financial position.

# Property, Plant and Equipment

Property, plant and equipment are recorded at cost, if purchased, or at estimated fair value if donated. NDSM capitalizes expenditures for property, plant and equipment in excess of \$2,500 that have an estimated useful life greater than one year. Maintenance and repairs are charged to expense as incurred. Depreciation of property, plant and equipment is computed on a straight-line basis over the estimated useful lives as follows:

	Estimated Useful Lives
Automobiles	5 years
Furniture and fixtures	7 years
Computers and software	3-7 years
Machinery and equipment	5-10 years
Building and improvements	10-40 years

As a part of an agreement with University of Texas Southwestern Medical Center (the "Center"), certain Center property, plant and equipment is used in NDSM's medical clinic and is not included in the financial statements.

#### <u>Inventories</u>

NDSM maintains inventory consisting of various clothing, school uniforms, school supplies and food. Inventories are either donated and accounted for based on its estimated fair value at the date of donation or purchased and recorded at cost. See Note 6. There is no intention to sell inventory as it is used to accomplish the Organization's mission.

# Accounts Payable and Accrued Expenses

Various expenses of NDSM that were incurred before December 31, 2018, but paid afterwards, have been reported as accounts payable and accrued expenses.

#### Usage Fee Income

NDSM has signed Memorandum of Understandings with other organizations who provide their program services to NDSM's clients while using NDSM's facility. The payment these organizations pay NDSM to use their facility is recognized as usage fee income.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Contributions

Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. Contributions are recorded as revenue at the time when an unassailable right to the gift has been established and the proceeds are measurable in amount. Conditional promises to give are not included as support until the conditions are substantially met.

#### In-kind Goods and Services

In-kind goods are reflected as contributions in the accompanying financial statements at their estimated fair value on the date of donation. In-kind services are reflected in the financial statements at the fair value of the services received if the services received (a) create or enhance nonfinancial assets or (b) require specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. Many individuals volunteer their time and perform a variety of tasks that help NDSM's programs. The value of this donated time is not reflected in the accompanying consolidated financial statements because it does not meet the above criteria. See Note 8.

# Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities and changes in net assets. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

Salaries and benefits Office supplies Occupancy Telephone Depreciation Repairs and maintenance Method of Allocation
Time and effort
Usage
Square footage
Usage
Square footage and usage
Square footage

#### Liquidity

Assets are presented in the accompanying statement of financial position according to their nearness of conversion to cash and liabilities according to the nearness of their maturity and resulting use of cash. See Note 3.

#### Financial Instruments

The carrying value of cash and cash equivalents, cash and cash equivalents – with donor restrictions, pledges receivable, pledges receivable – with donor restrictions, usage fee receivable, other receivables, prepaid expenses and accounts payable and accrued expenses approximate fair value due to the short-term maturities of these assets and liabilities.

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Accordingly, actual results could differ from those estimates.

# 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Income Taxes

NDSM is exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code. Accordingly, no provision for income taxes is reflected in the accompanying financial statements.

NDSM has concluded that it does not have any unrecognized tax benefits resulting from the current or prior period tax positions. Accordingly, no additional disclosures have been made on the financial statements regarding ASC 740, Income Taxes. NDSM does not have any outstanding interest or penalties, and none have been recorded in the statement of activities and changes in net assets for the year ended December 31, 2018. NDSM's informational returns filed are generally subject to examination for three years after the later of the due date or date of filing. As a result, NDSM is no longer subject to income tax examinations by tax authorities for years prior to 2015.

#### 3. LIQUIDITY AND AVAILABILITY

The following reflects NDSM's financial assets as of December 31, 2018, reduced by amounts not available for general use because of donor-imposed restrictions within one year of the statement of financial position date. Amounts available include donor restricted amounts that are available for general expenditure in the following year.

Financial assets		
Cash and cash equivalents	\$	281,501
Cash and cash equivalents – with donor restrictions		3,000
Investments		5,319,135
Pledges receivable – with donor restrictions		115,500
Usage fee receivable		94,375
Other receivables	_	39,273
Total financial assets		5,852,784
Less amounts not available to be used within one year, due to		
Net assets with donor restrictions	_	(118,500)
Financial assets available to meet general expenditures within one year	<u>\$</u>	5,734,284

As a part of NDSM's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The director of finance reviews the cash balance weekly. NDSM maintains an investment account invested in liquid assets that serves as an operating reserve. If necessary, funds are transferred from this account to maintain adequate cash balances for general operating needs.

#### 4. PLEDGES RECEIVABLE

Pledges receivable consist of the following at December 31, 2018:

Pledges receivable	\$ 365,500
Less: unamortized discount	(9,110)
	\$ 356,390
Net amounts due in:	
Less than one year	\$ 115,500
One year to seven years (less unamortized discount)	240,890
	<u>\$ 356,390</u>

The discount rate used was 1.875% for the year ended December 31, 2018. At December 31, 2018, approximately 91% of pledges receivable is from two donors.

#### 5. INVESTMENTS

NDSM maintains cash and investments which are insured under Securities Investor Protection Corporation ("SIPC") limits. SIPC provides up to \$500,000 of protection for securities and \$250,000 of protection for cash per customer. At December 31, 2018, uninsured balances totaled approximately \$4.8 million.

NDSM adopted ASC 820, Fair Value Measurements ("ASC 820"), which requires enhanced disclosures about investments that are measured and reported at fair value. ASC 820 emphasizes that fair value is a market-based measurement, not an entity-specific measurement. Therefore, a fair value measurement should be determined based on the assumptions that market participants would use in pricing the asset or liability. As a basis for considering market participant assumptions in fair value measurements, ASC 820 establishes a three-tier hierarchy to distinguish between various types of inputs used in determining the value of the NDSM's investments and liabilities. Level 1 hierarchy uses quoted prices (unadjusted) in active markets for identical assets and liabilities. Level 1 assets include publicly traded securities and mutual funds. Valuations of these instruments do not require a high degree of judgment as the valuations are based on quoted prices in active markets that are readily available. Level 2 hierarchy uses other quoted prices in markets that are not active or for which all significant inputs are not observable, either directly or indirectly. Level 3 hierarchy uses inputs that are unobservable and significant to the overall fair value measurement. There were no level 2 or 3 assets at December 31, 2018.

The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes to the methodologies used at December 31, 2018.

Equities – valued at the net asset value of shares held by NDSM at year end.

Investments consist of the following as of December 31, 2018:

			Fair
			Value
		(	(Level 1)
Equities		\$	5,319,135
Investment income (loss) consist of the follow	ring for the year ended December 31, 2018:		
Realized losses		\$	(61)
Unrealized losses			(270,611)
Interest and dividends			116,402
		\$	(154,270)

# 6. INVENTORIES

Inventories consist of the following at December 31, 2018:

Clothes	\$ 50,459
School uniforms	31,433
School supplies	11,598
Food	 42,356
Total	\$ 135,846

# 6. PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment consist of the following at December 31, 2018:

Land	\$ 110,879
Building	997,000
Building improvements	433,561
Automobiles	60,273
Equipment	300,678
Furniture and fixtures	26,160
Computers and software	38,332
	1,966,833
Less: accumulated depreciation	(617,274)
Total	\$ 1,394,609

Depreciation expense was \$89,757 for the year ended December 31, 2018.

#### 7. NET ASSETS WITH DONOR RESTRICTIONS

Purpose restricted net assets are available for the following at December 31, 2018:

Subject to the passage of time	\$	25,500
Subject to expenditure for specified purpose:		
Medical clinic		325,890
Administrative assistant salary		8,000
	<u>\$</u>	359,390

Purpose restricted net assets were released from restrictions for the following purposes for the year ended December 31, 2018:

Subject to the passage of time	\$ 45,182
Subject to expenditure for specified purpose:	
Renovations	450,000
Medical clinic	70,000
Administrative assistant salary	32,000
Capital purchases	25,000
School uniforms and educational supplies	 23,632
	\$ 645,814

#### 8. IN-KIND GOODS AND SERVICES

Various medical professionals and laboratories contribute services to NDSM's medical and dental clinic. The value of the professionals' services is recorded at \$65 - \$200 per client office visit based on comparable market rates for the services. The value of the contributed laboratory services is recorded at the value assigned by the contributing laboratory at comparable rates charged to their fee based clients.

Distributed food was valued at \$50 - \$125 per visit for the year ended December 31, 2018. This total was reduced by the amount of food purchased to determine the amount of food contributed by donors.

Distributed clothing was valued at \$60 per visit for the year ended December 31, 2018. This total was reduced by the amount of clothing purchased to determine the amount of clothing contributed by donors.

#### 8. IN-KIND GOODS AND SERVICES (Continued)

In-kind goods and services consist of the following at December 31, 2018:

Food	\$ 1,599,241
Clinic services	1,993,823
Clothing	266,157
Salaries	215,000
	\$ 4,074,221

#### 9. CONDITIONAL PROMISE TO GIVE

During June of 2018, NDSM was the recipient of the United Way 2018-2019 Basic Needs Grant. The \$20,000 grant covers the period from July 1, 2018 to June 30, 2019. As of December 31, 2018 only \$10,000 of the Basic Needs Grant had been received by NDSM. However, per the annual service provider contract with United Way, the last six months of the grant is conditional upon United Way's successful collection of pledges from their 2017-2018 campaign. Therefore the remaining \$10,000 owed to NDSM is not reflected in the financial statements due to the conditions of the grant not being met as of December 31, 2018.

# 10. FEDERAL EXPENDITURES

NDSM is the recipient of a multi-year project funding from the Federal Emergency Management Agency ("FEMA"). Funding from government agencies is subject to specific compliance requirements and review and audit by the grantor agencies. Such audits could result in request for reimbursement by the grantor agency for expenses disallowed under terms and conditions specified in the grant agreements. In the opinion of management, the net effect of any disallowance or adjustment resulting from these activities would not be material to NDMS's financial position.

# 11. SUBSEQUENT EVENTS

In connection with the preparation of the financial statements, subsequent events have been evaluated by NDSM through May 10, 2019, which was the date the financial statements were available for issuance, and concluded that no additional disclosures are required.